NOTICE TO STUDENT NO. 7/2022

All Students
Universiti Teknologi Malaysia
81310 Johor Bahru
Johor

Assalamualaikum dan Salam Sejahtera,

SENIOR STUDENTS' ADMISSION TO RESIDENCE COLLEGE FOR SEMESTER 1 2022/2023 SESSION

The academic session for Semester 1 Session 2022/2023 will begin on 16 October 2022. Accordingly, the guidelines for student residential college applications are as follows.

1.0 Moving from Temporary Residential College/Room to Permanent College/Room for Session 2022/2023

    1.1   Students staying temporarily at the residential college/room during semester break need to move to permanent accommodation as applied through the hostel.utm.my system starts on 25 September 2022, except for colleges still in the preparation process and can't accept early check-in registration (need to refer to the college management office).

    1.2   For those who apply via hostel.utm.my, the accommodation location offered can be referred to the system. In contrast, those who use it via email can be directed to the approval email.

    1.3   All students must stay in the room/college specified in the hostel system or email until the room/college exchange application date is open.

    1.4   The permitted room or college change dates are as follows:-

DATE	MANAGEMENT FEE	ACCOMMODATION FEE
16 October 2022 – 27 October 2022	No Charge	According to room rates
30 October 2022 – 23 February 2023	Changing Room= RM25.00 Changing College = RM50.00	According to the highest room rates

2.0   Female Student Accommodation Transfer at Kolej Dato Onn Jaafar (KDOJ)

2.1   It is regrettable to be informed that block XC2, the accommodation for female students at KDOJ, could not be completed according to the period.

2.2   Therefore, female students whose has been **approved for their accommodation at KDOJ have to transfer to Kolej Tun Fatimah (KTF) starting from 25 September 2022.**

2.3   KDOJ female students will be placed in **Block H25, KTF**, for **only one semester.**

2.4   Students must move back to block XC2, KDOJ during the final break for semester 1, 2022/2023, to make way for block H25, the KTF upgrading process.

2.5   The rooms offered at KTF are the same as provided at KDOJ, but students can apply for changes subject to availability.

3.0   Residential College Application

3.1   **Residential College Application Process for Local Undergraduates**

3.1.1   The applicant is Universiti Teknologi Malaysia local undergraduate student, active status, **and does not have a residential college.**

3.1.2   Make an application via email to the address asrama@utm.my. The results will be notified via email.

3.1.3   The application is considered **successful** for students who applied through the hostel system, and their name is in the system.

3.1.4   Any student who **refuses to stay at the residential college** after being offered accommodation via the hostel system or email must apply to the residential college **before 9 October 2022** to delete their name.

3.1.5   Students who have **applied for a residential college but have not deleted their name,** taken the key, or checked in **must still pay the residential college charges** that have been debited to their accounts.

3.2   **College Application Process for Postgraduate and International Students**

3.2.1   Postgraduate and International student residential college applications should be made starting 1 November 2022 subject to college room availability.

3.2.2 Applications should be made by sending an email to asrama@utm.my

3.2.3 Applications before 1 November 2022 will not be processed to prioritize the applications of local undergraduate students.

3.2.4 As an alternative accommodation, students can apply for KLG Campus Residence and Scholars Inn. Below are KLG Campus Residence and Scholars Inn contact information:-

KLG Campus Residence	Scholar's Inn
Jalan Rotan, Taman Sri Pulai, 81110 Johor Bahru. Tel: 012-7913988 https://www.klgresidence.com	Universiti Teknologi Malaysia, 81310 UTM Skudai,Johor. Tel: +607553 5197 / 6695 Facebook: Scholar's Inn UTM

4.0 College Registration and Key Collection Proses

4.1 College registration and key collection schedule are as follows:-

DATE	TIME	NOTES
14 October 2022 (Friday)	9.00 a.m – 12.00 p.m. 2.30 a.m. – 5.00 p.m.	Extra charge one day
15 October 2022 (Saturday)	9.00 a.m – 1.00 p.m. 2.00 p.m. – 5.00 p.m	Charge for one semester (132 days)

4.2 Students who wish to register before or after the designated hours must obtain approval from residential colleges (please refer to **Appendix 1** for contact information).

4.3 Students must fill in and submit room inventory forms to the residential college office according to the period. Failure to return the forms is considered that the room is in good condition and the furniture is complete. Any damage after the deadline is the student's responsibility.

5.0 College Room Rates

5.1 Room rental rates by the residential college are as in **Appendix 2**

5.2 For students who successfully apply for a residential college through the hostel system or email, the residential college charges will be automatically debited into the student's account. The amounts debited are for one semester according to the room rate.

6.0 Other Matters

6.1 The University reserves the right to remove students' personal belongings if the students are staying in the room without permission.

6.2 Disciplinary action may be taken against the students together with room rental charges and fines.

6.3 Students staying in UTM hostels are subject to the Universities and University Colleges Act 1971, UTM (Student Discipline) Rules 1999, and all regulations issued by the University.

Thank you.

"Wawasan Kemakmuran Bersama 2030"

"Berkhidmat untuk Negara kerana Allah"

I, who uphold the trust,

ARIFFIN BIN BASSERANY
Head of Resident Unit
Business Management Section
Asset Management Division
Department of Deputy Vice-Chancellor (Development)
UTM Johor Bahru

RESIDENTIAL COLLEGE DETAILS TO CONTACT

College	Email	Contact Number
Kolej Rahman Putra (KRP)	krp@utm.my	07-5537242
Kolej Tun Fatimah (KTF)	ktf@utm.my	07-5537255
Kolej Tun Razak (KTR)	ktr@utm.my	07-5530542
Kolej Tun Hussein Onn (KTHO)	ktho@utm.my	07-5532151
Kolej Tun Dr Ismail (KTDI)	ktdi@utm.my	07-5531951
Kolej Tuanku Canselor (KTC)	ktc@utm.my	07-5535658
Kolej Perdana (KP)	pejabatkolejperdana @utm.my	07-5536609
Kolej 9&10 (K9&10)	kolej910@utm.my	07-5535015
Kolej Datin Seri Endon (KDSE)	kdse@utm.my	07-5537702
Kolej Dato Onn Jaafar (KDOJ)	kdoj@utm.my	07-5537708

LIST OF COLLEGES OFFERED AND RENTAL RATES
FOR SEMESTER 1 SESSION 2022/2023

College	Gender	Room Type	Room Rate/Day		
			Local Students	International Students	IDP UTMSPACE
Kolej Rahman Putra (KRP)	Male and Female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tun Fatimah (KTF)	Female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tun Razak (KTR)	Male and Female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tun Hussein Onn (KTHO)	Female	Single with attached bathroom	RM8.00	RM20.00	RM20.00
	Male and Female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tun Dr Ismail (KTDI)	Male and Female	Single with attached bathroom	RM8.00	RM20.00	RM20.00
	Male and Female	Single	RM6.00	RM15.00	RM12.00
	Female	Double (Block MA)	RM5.00	RM12.00	RM8.00
	Male and Female	Double	RM4.00		
Kolej Tuanku Canselor (KTC)	Male and Female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Perdana (KP)	Male and Female	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00
Kolej 9 & 10 (K9&10)	Male and Female	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00
Kolej Datin Seri Endon (KDSE)	Male and Female	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00
Kolej Dato Onn Jaafar (KDOJ)	Male	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00