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Date : 14th July 2022

NOTICE TO STUDENT NO. 6/2022

All Students

Universiti Teknologi Malaysia
81310 Johor Bahru
Johor

Assalamualaikum dan Salam Sejahtera,

RESIDENTIAL COLLEGE APPLICATION FOR SEMESTER 1 SESSION 2022/2023

The academic session for Semester 1 Session 2022/2023 will begin on 16 October 2022. Accordingly, the guidelines for student residential college applications are as follows.

1.0 RESIDENTIAL COLLEGES PLACEMENT

1.1 UTM students will be placed at residential colleges as follows:

| No. | Student Category | Local | International |
|-----|---|--|--|
| 1. | Undergraduate New Intake 2022/2023 | On-campus | Subject to vacancies at residential colleges |
| 2. | Undergraduate Senior | Subject to vacancies at residential colleges | |
| 3. | Postgraduate | Subject to vacancies at residential colleges | |

1.2 PALAPES students, SUKSIS students, and students with families will be placed in residential colleges as follows:

1.2.1 Kolej Tun Dr. Ismail is for PALAPES students. Students must get a confirmation letter to verify their membership from the PALAPES headquarters.

- 1.2.2 Kolej Tuanku Canselor is for SUKSIS students. Students need confirmation letters to verify their membership from the SUKSIS headquarters.
- 1.2.3 Application form for student family housing can be obtained from Kolej Perdana Office or downloaded at <https://www.utm.my/hospitality/perumahan-pelajar-berkeluarga-universiti/>.

2.0 Residential College Application

2.1 Residential College Application Process

- 2.1.1 The applicant is an **active** student of Universiti Teknologi Malaysia for semester 1 session 2022/2023.
- 2.1.2 Make an online application through the hostel system at **<http://hostel.utm.my>**. Students who apply from outside the campus must apply using the UTM VPN.
- 2.1.3 UTM ACID user ID and password are required to log into the system.
- 2.1.4 The results of the residential college application can be known as soon as students complete the application process.
- 2.1.5 If a student has applied for a residential college through the hostel system and the student's name is in the system, the application is considered **successful**.
- 2.1.6 All the vacant rooms shown on the hostel system are subject to the residential college's room availability. No more room or bed will be offered if it's displayed **Full**.
- 2.1.7 Students can apply for KLG Campus Residence as an accommodation alternative if there are no more vacancies in the residential college. Information related to KLG Campus Residence is as follows:

KLG Campus Residence
Jalan Rotan, Taman Sri Pulai,
81110 Johor Bahru.
Tel: 012-7913988
<https://www.klgresidence.com/>

- 2.1.8 Students who are **unsuccessful** in applying for a residential college must vacate the room and return the keys to the office.
- 2.1.9 Application through a friend is **not allowed**.

2.2 Residential College Application Date

2.2.1 Applications for student residential colleges will open at **10 am** on the scheduled date.

2.2.2 The residential college application date for senior students are as follows:

| No. | Student Category | Local | International |
|-----|------------------|----------------------------------|-----------------------------------|
| 1. | Undergraduate | 27 July 2022 – 31 July 2022 | 8 August 2022 – 12 August 2022 |
| 2. | Postgraduate | 2 August 2022 – 6 August 2022 | |

2.3 List of Residential Colleges Offered

2.3.1 List of residential colleges offered is as in **Appendix 1**.

2.3.2 Students should know their college choices and the type of rooms they are applying for. Any **amendment** after hostel application is **not allowed**.

2.4 Key Collection

2.4.1 The room key collection schedule in the residential college office is as follows:

| Date | Time |
|--|---|
| 14th October 2022 (Friday) | 9.00 am – 12.00 pm 2.30 pm – 5.00 pm |
| 15th October 2022 (Saturday) | 9.00 am – 1.00 pm 2.30 pm – 5.00 pm |

2.4.2 Students who return to campus before the scheduled time must contact their respective residential colleges in advance. Residential college information is as in **Appendix 2**.

2.4.3 Documents required for college check-in are as follows:

- a) Students must show proof of RTK-Antigen self-test results within 24 hours before entering campus (dated).
- b) Students must show proof of approval from the hostel system.

2.4.4 The college management will determine the determination of rental rooms and blocks.

2.4.5 Students must fill in the room inventory form and return it to the residential college according to the prescribed period. Failure to return the form is considered that all equipment in the room is excellent and complete. All damage after the form submission deadline is under the student's responsibility.

2.5 Residential College Room Rates

2.5.1 Room rental rates by the residential college are as in **Appendix 1**.

2.5.2 For students who successfully apply for a residential college through the hostel system, the residential college charges will be automatically debited into the student's account. The amounts debited are for one (1) semester of study according to the set room rate.

2.5.3 Students who have **applied for a residential college but did not collect** the keys or **check in** for the session will still have to **pay the residential college** fees that have been debited into their respective accounts.

2.6 Changing Room and Changing Residential College

2.6.1 Students can only change rooms or change residential colleges from **16 October 2022 until 27 October 2022**.

2.6.2 Any change of room or change of residential college after the allowed period will be subject to the following service fees:

| Change of Room or Residential College Period | Service Fee | Residential College Accommodation Charges |
|---|---|--|
| 16 October 2022 – 27 October 2022 | No service fee is charged | According to the room type rate |
| 30 October 2022 – 23 February 2023 | Room Exchange = RM25.00 College Exchange = RM50.00 | Based on the highest rental charge |

3.0 Temporary Placement for Students Staying in Blocks Involved in Maintenance Work and Furniture Exchange

- 3.1 Students in block/college involved in the furniture exchange process and room maintenance work **must** vacate the room and return the room key to the college office. The key return date has been extended until **31 July 2022**. The block/college involved are as follows the following:

| No. | College | Block |
|-----|-------------------------------|-----------------------|
| 1. | Kolej Rahman Putra (KRP) | G05, G06, G07 dan G08 |
| 2. | Kolej Tun Fatimah (KTF) | H02, H03, H04 dan H05 |
| 3. | Kolej Perdana (KP) | All blocks |
| 4. | Kolej 9&10 | All blocks |
| 5. | Kolej Datin Seri Endon (KDSE) | All blocks |

- 3.2 Students may rent a room **from 31 July 2022 to 25 September 2022**, by applying via email or by walk-in at the following temporary placement:

| No. | Student Category | Gender | College | Room Type |
|-----|--------------------------------|--------|---|-----------|
| 1. | Local Undergraduate | Male | All colleges except KTF, KP, K9&10 and KDSE | Double |
| | | Female | All colleges except, KP, K9&10 and KDSE | |
| 2. | Postgraduate and International | Male | KRP | |
| | | Female | KTHO | |

4.0 Industrial Training / Teaching Training

- 4.1 Students who undergo industrial or teaching training in Semester 1 Session 2022/2023 are allowed to stay on campus by applying for a residential college online, as stated in Item 2.1. However, it is subject to vacancies in residential colleges.

5.0 Other Matters

- 5.1 The University reserves the right to remove students' personal belongings if the students are staying in the room without permission. Room rental charges and fines will impose. Disciplinary action may be taken against the students.
- 5.2 All types of vehicles that are left behind must be parked at the provided parking lot. Vehicles are strictly not allowed to be parked at accommodation blocks and rooms.

- 5.3 Students staying in UTM hostels are subject to the Universities and University Colleges Act 1971, UTM (Student Discipline) Rules 1999, and all regulations issued by the University.


It is hoped that all students could take note of the college application process and others related procedure mentioned above for Semester 1 Session 2022/2023 and make use of the existing accommodation facilities on campus.

Thank you.

“Wawasan Kemakmuran Bersama 2030”

“Berkhidmat untuk Negara kerana Allah”

I, who uphold the trust,



ARIFFIN BIN BASSERANY
Head of Resident Unit
Business Management Section
Asset Management Division
Department of Deputy Vice-Chancellor (Development)
UTM Johor Bahru

- s.k
- Deputy Vice-Chancellor (Development)
 - Deputy Vice-Chancellor (Student Affairs)
 - Deputy Vice-Chancellor (Academic & International)
 - Director of Security Division

**LIST OF COLLEGES OFFERED AND RENTAL RATES
FOR SEMESTER 1 SESSION 2022/2023**

| College | Gender | Room Type | Room Rate/Day | |
|-------------------------------|-----------------|-------------------------------|---------------|---------------|
| | | | Local | International |
| | | | Students | Students |
| Kolej Rahman Putra (KRP) | Male and Female | Single | RM6.00 | RM15.00 |
| | | Double | RM4.00 | RM12.00 |
| Kolej Tun Fatimah (KTF) | Female | Single | RM6.00 | RM15.00 |
| | | Double | RM4.00 | RM12.00 |
| Kolej Tun Razak (KTR) | Male and Female | Single | RM6.00 | RM15.00 |
| | | Double | RM4.00 | RM12.00 |
| Kolej Tun Hussein Onn (KTHO) | Female | Single with attached bathroom | RM8.00 | RM20.00 |
| | Male and Female | Single | RM6.00 | RM15.00 |
| | | Double | RM4.00 | RM12.00 |
| Kolej Tun Dr Ismail (KTDI) | Male and Female | Single with attached bathroom | RM8.00 | RM20.00 |
| | Male and Female | Single | RM6.00 | RM15.00 |
| | Female | Double (Block MA) | RM5.00 | RM12.00 |
| | Male and Female | Double | RM4.00 | |
| | Female | Double with attached bathroom | RM25.00 | RM25.00 |
| Kolej Tuanku Canselor (KTC) | Male and Female | Single | RM6.00 | RM15.00 |
| | | Double | RM4.00 | RM12.00 |
| Kolej Perdana (KP) | Male and Female | Single | RM6.00 | RM12.00 |
| | | Double | RM4.00 | RM10.00 |
| Kolej 9 & 10 (K9&10) | Male and Female | Single | RM6.00 | RM12.00 |
| | | Double | RM4.00 | RM10.00 |
| Kolej Datin Seri Endon (KDSE) | Male and Female | Single | RM6.00 | RM12.00 |
| | | Double | RM4.00 | RM10.00 |
| Kolej Dato Onn Jaafar (KDOJ) | Male | Single | RM6.00 | RM12.00 |
| | Female | Double | RM4.00 | RM10.00 |

RESIDENTIAL COLLEGE DETAILS TO CONTACT

| College | Email | Contact Number |
|-----------------------------------|----------------------------|----------------|
| Kolej Rahman Putra (KRP) | krp@utm.my | 07-5537242 |
| Kolej Tun Fatimah (KTF) | kft@utm.my | 07-5537255 |
| Kolej Tun Razak (KTR) | ktr@utm.my | 07-5530542 |
| Kolej Tun Hussein Onn (KTHO) | ktho@utm.my | 07-5532151 |
| Kolej Tun Dr Ismail (KTDI) | ktdi@utm.my | 07-5531951 |
| Kolej Tuanku Canselor (KTC) | ktc@utm.my | 07-5535658 |
| Kolej Perdana (KP) | pejabatkolejperdana@utm.my | 07-5536609 |
| Kolej 9&10 (K9&10) | kolej910@utm.my | 07-5535015 |
| Kolej Datin Seri Endon (KDSE) | kdse@utm.my | 07-5537702 |
| Kolej Dato Onn Jaafar (KDOJ) | kdoj@utm.my | 07-5537708 |
| Student Family Housing UTM (PPBU) | ufhkolejperdana@utm.my | 07-5536614 |