

Our Reference : UTM.J.17.03.04.01/10.12/22 (22)
Date : 14 April 2022

NOTICE TO STUDENT NO. 2/2022

All Students

Universiti Teknologi Malaysia
81310 Johor Bahru
Johor

Assalamualaikum and Salam Sejahtera,

STUDENT RESIDENTIAL COLLEGE ACCOMMODATION PART 2, SEMESTER 2 SESSION 2021/2022

The following are the guidelines for student residential college accommodation arrangements for the academic session of Part 2, Semester 2 Session 2021/2022, from 7 May 2022 to 30 July 2022. With the enforcement of the Notice to Students No. 2/2022, **the Notice to Students No. 1/2022 dated 7 March 2022 is void.**

1.0 STUDENT RESIDENTIAL COLLEGE APPLICATION FOR PART 2, SEMESTER 2 SESSION 2021/2022 BEGINNING ON 7 MAY 2022 UNTIL 30 JULY 2022

The student residential college application process is as follows:

1.1 RESIDENTIAL COLLEGES

UTM students will be placed at residential colleges according to their categories:

NO.	STUDENT CATEGORY	LOCAL	INTERNATIONAL
1.	Undergraduate	On-campus	Subject to room vacancies at designated residential colleges
2.	Postgraduate	Subject to room vacancies at designated residential colleges	

1.2 RESIDENTIAL COLLEGE APPLICATION PROCESS FOR LOCAL UNDERGRADUATE STUDENTS

- 1.2.1 The applicant is an active student of Universiti Teknologi Malaysia.
- 1.2.2 Students have not registered in any residential college. Students who have registered in any residential college are **not allowed to apply through the hostel system.**
- 1.2.3 Make an online application through the hostel system at **<http://hostel.utm.my>**, which can be accessed through UTM VPN starting **18 April 2022 until 23 April 2022.**
- 1.2.4 UTM ACID user ID and password are required to log into the system.
- 1.2.5 The results of the residential college application can be known immediately after the student completes the residential college application process.
- 1.2.6 If a student has applied for a residential college through the hostel system and the student's name is in the system, the application is considered **successful.**
- 1.2.7 Students are advised to choose the appropriate room according to their comfort and study needs. However, it is subject to vacancies at the residential colleges.
- 1.2.8 Application through a friend is not allowed.
- 1.2.9 Colleges that can be applied are as follows:

NO.	COLLEGE NAME	GENDER	TYPE OF ROOM
1	Kolej Dato Onn Jaafar (KDOJ)	Male	Single
2	Kolej Tun Fatimah (KTF)	Female	Single or Double
3	Kolej Rahman Putra (KRP)	Male and Female	
4	Kolej Tun Razak (KTR)		
5	Kolej Tun Hussein Onn (KTHO)		
6	Kolej Tun Dr. Ismail (KTDI)		
7	Kolej Tuanku Canselor (KTC)		
8	Kolej Perdana (KP)		
9	Kolej 9 dan 10 (K9&10)		
10	Kolej Datin Seri Endon (KDSE)		

1.3 RESIDENTIAL COLLEGE APPLICATION FOR POSTGRADUATE STUDENTS AND INTERNATIONAL STUDENTS

- 1.3.1 The applicant is an active student of Universiti Teknologi Malaysia.
- 1.3.2 Students have not register in any residential college.
- 1.3.3 Students send an application via email to the office of a respected college.
- 1.3.4 Colleges that can be applied are as follows:

NO.	COLLEGE NAME	EMAIL	GENDER	TYPE OF ROOM
1	Kolej Rahman Putra (KRP)	krp@utm.my	Male	Single with attached bathroom
2	Kolej Tun Dr. Ismail (KTDI)	ktidi@utm.my		
3	Kolej Tun Fatimah (KTF)	ktf@utm.my	Female	Single with attached bathroom
4	Kolej Tun Hussein Onn (KTHO)	kttho@utm.my		

- 1.3.5 Approval of residential college applications for international and postgraduate students is subject to vacancies in residential colleges.
- 1.3.6 Students can apply for KLG Campus Residence as an accommodation alternative if the application is not approved. The information related to KLG Campus Residence is as follows:

KLG Campus Residence
Jalan Rotan, Taman Sri Pulai,
81110 Johor Bahru
Tel : 0127913988
<https://www.klgresidence.com/>

1.4 ADMISSION TO RESIDENTIAL COLLEGES AND COLLECTION OF THE ROOM KEY

- 1.4.1 Documents required for college check-in are as follows:
- a) A proof of RTK-Antigen self-test results within 24 hours before entering campus (with dated).
 - b) Proof of approval from the hostel system or approval via email from the residential college.

- 1.4.2 The college management will determine the determination of rental rooms and blocks.
- 1.4.3 Students must fill in the room inventory form and return it to the residential college according to the prescribed period. Failure to return the form means that all equipment in the room is excellent and complete. All damage after the expiry date of the form submission period will be counted under the student's responsibility.

1.5 RESIDENTIAL COLLEGE FEES DURING SEMESTER 2 SESSION 2021/2022

- 1.5.1 Students who check out after vacating the room and returning the keys **before or on 7 May 2022** will be charged for the number of days they stay.
- 1.5.2 Students who check out after vacating the room and return the keys **starting 8 May 2022** will be charged from the date of key collection until the end of Semester 2 Session 2021/2022. No refund of residential college fees for checking out before the semester ends.
- 1.5.3 The room rate per day is as in **Appendix I**.

1.6 CHANGING ROOM AND CHANGING RESIDENTIAL COLLEGE

- 1.6.1 Students can only change rooms or change the residential colleges **from 8 May 2022 until 22 May 2022**.
- 1.6.2 Any change of room or change of residential college after the allowed period will be subject to the following service fees:

Change of Room or Residential College Period	Service Fee	Residential College Accommodation Charges
8 May 2022 – 22 May 2022	No service fee is charged	According to the room type rate
23 May 2022 – 30 July 2022	Room Exchange = RM25.00 College Exchange = RM50.00	Based on the highest rental charge

1.7 RESIDENTIAL COLLEGE FOR SPECIAL CASES STUDENT'S CATEGORY

1.7.1 As in the Student Movement Guidelines (4th Edition), students from the category of special cases, namely (a) students who are not fully vaccinated or not vaccinated due to health factors and (b) recipients of the *Sinovac* type vaccine who have not yet received a booster dose and (c) students who have refused the vaccine will be placed at Datin Seri Endon College.

1.7.2 Students in special cases can only apply at Datin Seri Endon College.

1.8 INDUSTRIAL TRAINING / TEACHING TRAINING

1.8.1 Students undergoing industrial training or teaching training in Semester 2 Session 2021/2022 can stay on campus.

1.8.2 Residential Colleges for students undergoing Industrial Training / Teaching Training are as follows:

NO.	STUDENT CATEGORY	LOCAL	INTERNATIONAL
1.	Teaching Training Off-Campus	Stay at Datin Seri Endon College	
2.	Industrial Training Off-Campus		
3.	Industrial Training On-Campus	Stay at a residential college near an industrial training placement	Stay in a residential college as stated in item 1.4.3

2.0 APPLICATION TO ENTER THE CAMPUS FOR PICKING-UP-GOODS IN THE STORE, EMPTYING THE ROOM AND CHECKING OUT

2.1.1 Students with inactive status need to apply via email to asrama@utm.my.

2.1.2 Students who receive the approval will be given the date and time to attend the college and confirm the date and time with the respective residential colleges (**Appendix II**).

2.1.3 Students must comply with the time and date given by the college management to ensure the safety of all students on campus.

2.1.4 Students are prohibited from going to other locations, meeting, visiting, or other student's rooms.

2.1.5 Once the collection of items in the room is done, students need to fill in the "Room Check Out and Vacant Form" and return the keys to the residential college office.

2.1.6 Students must immediately leave the campus after picking up all their items.

3.0 RESIDENTIAL APPLICATION FOR STUDENT FAMILY HOUSING (PPBU)

3.1 Applications to stay at PPBU need to fill in the form that can find on the website <https://www.utm.my/hospitality/perumahan-pelajar-berkeluarga-universiti>. For more information, please refer to **Appendix III**.

4.0 OTHER MATTERS

4.1 Students staying on campus must comply with all safety procedures set by the University.

4.2 University reserves the right to remove students' personal belongings if the students are staying in the room without permission. Room rental charges and fines will impose. Disciplinary action may be taken against the students.

4.3 All types of vehicles left behind must be parked at the provided parking lot. Vehicles are strictly not allowed to be parked at accommodation blocks and rooms.

4.4 Students staying in UTM hostels are subject to the Universities and University Colleges Act 1971, UTM (Student Discipline) Rules 1999 and all regulations issued by the University.

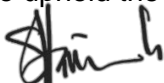
It is hoped that all students take note of the college application process and admission for Part 2, Semester 2 Session 2021/2022 as prescribed and use the existing campus accommodation facilities.

Thank you.

“Wawasan Kemakmuran Bersama 2030”

“Berkhidmat untuk Negara kerana Allah”

I, who uphold the trust,



PROF. Sr DR. MAIMUNAH BINTI SAPRI

Chair

Business Management Division (BMD)

Department of Deputy Vice Chancellor (Development)

UTM Johor Bahru

- s.k - Deputy Vice Chancellor (Development)
- Deputy Vice Chancellor (Student Affairs)
- Deputy Vice Chancellor (Academic & International)
- Director of Security Division

ROOM RATE BY RESIDENTIAL COLLEGE SEMESTER 2 SESSION 2021/2022

COLLEGE	TYPE OF ROOM	ROOM RATE PER DAY	
		LOCAL	INTERNATIONAL
Kolej Rahman Putra	*Single with attached bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Fatimah	*Single (Executive)	RM 30.00	RM30.00
	*Single with attached bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Razak	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Hussein Onn	*Single with attached bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Dr Ismail	*Single (Executive)	RM 40.00	RM40.00
	*Single with attached bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	*Double (Executive)	RM 25.00	RM25.00
	Double (Block MA)	RM 5.00	RM12.00
	Double	RM 4.00	
Kolej Tuanku Canselor	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Perdana	Single	RM 6.00	RM12.00
	Double	RM 4.00	RM10.00
Kolej 9 & 10	Single	RM 6.00	RM12.00
	Double	RM 4.00	RM10.00
Kolej Datin Seri Endon	Single	RM 6.00	RM12.00
	Double	RM 4.00	RM10.00
Kolej Dato Onn Jaafar	Single	RM 6.00	RM12.00

Note : The sign (*) is a room reserved for Postgraduate students and International students only and must be applied via email.

RESIDENTIAL COLLEGE DETAILS TO CONTACT

NO.	COLLEGE	EMAIL	CONTACT NUMBER
1.	Kolej Rahman Putra (KRP)	krp@utm.my	07-5537242
2.	Kolej Tun Fatimah (KTF)	kft@utm.my	07-5537255
3.	Kolej Tun Razak (KTR)	ktr@utm.my	07-5530542
4.	Kolej Tun Hussein Onn (KTHO)	ktho@utm.my	07-5532151
5.	Kolej Tun Dr Ismail (KTDI)	ktdi@utm.my	07-5531951
6.	Kolej Tuanku Canselor (KTC)	ktc@utm.my	07-5535658
7.	Kolej Perdana (KP)	pejabatkolejperdana@utm.my	07-5536609
8.	Kolej 9&10 (K9&10)	kolej910@utm.my	07-5535015
9.	Kolej Datin Seri Endon (KDSE)	kdse@utm.my	07-5537702
10.	Kolej Dato Onn Jaafar (KDOJ)	kdoj@utm.my	07-5537708
11.	Perumahan Pelajar Berkeluarga UTM (PPBU)	ufhkolejperdana@utm.my	07-5536614

TYPE OF RESIDENCE FOR UNIVERSITY FAMILY HOUSING (PPBU)

TYPE OF RESIDENCE	LOCAL STUDENTS / MONTH	INTERNATIONAL STUDENTS / MONTH
Apartment 2 Rooms	RM450.00	RM480.00
Apartment 3 Rooms	RM520.00	RM550.00

- Note :**
1. Applications to stay at PPBU need to fill in the form that can find on the website <https://www.utm.my/hospitality/perumahan-pelajar-berkeluarga-universiti>
 2. It can only be applied by married students living with their families only.