



## DRILL REPORT

### A. DETAILS OF DRILL

<b>Date of Drill</b>		<b>Time of Drill</b>	
<b>Location of Drill</b>			
<b>Target / Goal of Drill</b>			

### B. OBJECTIVES

<b>Training Objectives</b>	a) To provide employees the necessary training and experience in handling a fire emergency situation. b) To ensure the effectiveness of the emergency response teams (e.g. fire fighting team, first aid team, etc.) in responding quickly to an emergency
<b>Trainer</b>	
<b>Scope</b>	

### C. PARTICIPATING

<b>Names Of Participating Company Fire Fighters *</b> <i>( If more, do separate attachments )</i>	1.	2.
	3.	4.
	5.	6.
<b>Emergency Controller (EC)</b>		
<b>Fire Fighter Team Leader</b>		
<b>Names Of Participating First Aiders*</b> <i>( If more, do separate attachments )</i>	1.	2.
	3.	4.
	5.	6.
<b>Attendance / Participating (Department)</b> <i>( If more, do separate attachments )</i>	1.	2.
	3.	4.
	5.	6.
	7.	8.



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### D. EVALUATION OF DRILL

<b>Positive Findings</b>	i)  ii)  iii)  iv)
<b>Observations / Area for Improvement</b>	i)  ii)  iii)  iv)
<b>Recommendation / Action to be taken</b>	i)  ii)  iii)  iv)

Prepared :

Reviewed :

Approved :

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Date :

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Date :

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Date :