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Date : 27 January 2026

NOTICE TO STUDENTS NO. 1/2026

All Students

Universiti Teknologi Malaysia
Johor Bahru

Assalamualaikum and Greetings,

NOTICE ON RESIDENTIAL COLLEGE ACCOMMODATION MANAGEMENT DURING THE SEMESTER I BREAK, SESSION 2025/2026

Please be informed that the Semester I break for Session 2025/2026 will start on **9 February 2026 (Monday)** and end on **15 March 2026 (Sunday)**. Below are the guidelines regarding accommodation during the semester break:

1.0 Student Responsibilities Before Leaving the College

- 1.1 Ensure your room is clean and orderly.
- 1.2 Rearrange furniture to its original position before leaving.
- 1.3 Turn off all electrical switches in the room. A fine will be imposed if switches are left on.
- 1.4 Secure all windows and doors for safety purposes.
- 1.5 Any damage, loss of furniture due to negligence, or rubbish left behind will incur penalties or cleaning charges, or both.

2.0 Key Return Procedure

- 2.1 Students must return the room keys to the college office by 5:00 PM on **9 February 2026 (Monday)**. The college office will be open on the following dates:

Date	Time
7 - 8 February 2026 (Saturday – Sunday)	8:30 AM - 1:00 PM 2:00 PM – 5:00 PM

- 2.2 The return of room keys starting **10 February 2026 (Tuesday)** will be subject to room rental charges based on the room type until the room is fully vacated and the key is returned.
- 2.3 Students are required to complete the **Room Check-out Form** and sign the **Key Return Log Book** at the college office.
- 2.4 Students returning keys after **5:00 PM** must drop them in the **Key Drop Box** provided by the college, together with the completed Room Check-out Form.
- 2.5 Students who fail to return their keys will be subject to a fine of RM25.00 and a daily rental charge until the keys are returned.
- 2.6 Lost or damaged keys will be subject to a fine ranging from **RM25.00 to RM50.00**, depending on the replacement cost.

2.7 Students who will be undergoing industrial training, teaching practicum, or who will not be residing in the college during Semester II, Session 2025/2026 must inform the college office no later than **13 February 2026**. Failure to do so will result in automatic registration, and accommodation charges, service charges, or both will be imposed.

3.0 Application for Residential College Semester II, Session 2025/2026

3.1 Students who resided in the residential college during Semester I are not required to submit a new application for Semester II, as their names will be automatically registered in the same college and room for Semester II.

3.2 Students without placement in Semester I, or any students who wish to reside in a residential college, must submit an application via email or walk-in to the preferred college, or apply through the Google Form at tinyurl.com/collegeseniorsem22526. Approval is subject to availability in the residential college. Please refer to **Appendix 2** for the list of colleges and further information.

3.3 The result of residential college applications submitted via the Google Form will be notified via email.

4.0 Room Rental During Semester Break

4.1 Students who wish to rent a room during the semester break may submit an application via the Google Form provided by the residential college. For enquiries, please contact the respective residential college management. Daily rental charges will be directly debited to the student's account based on the type of room rented.

5.0 Storage of Belongings During Semester Break

5.1 **No charges** will be imposed for storing items in the designated storage rooms. However, students are encouraged to bring their personal belongings home.

5.2 Storage facilities are provided **only** for students who will continue residing in the residential college in Semester II. No storage services will be provided for students who will not be staying in UTM residential colleges in the upcoming semester, including graduating students and those undergoing industrial training.

5.3 Any loss or damage to items stored is the sole responsibility of the student. The college shall not be held liable for any loss, damage, or deterioration of items stored in the storage facilities.

5.4 All items must be clearly labelled and packed in boxes with a maximum size of **80 cm x 60 cm x 50 cm**. Items left outside the storage area are stored at the student's own risk, and a fine of **RM25.00 per box** will be imposed.

5.5 Items not collected within one (1) year will be **disposed** of by the college.

5.6 Vehicles must be parked at designated parking areas. A fine of **RM25.00 per day** will be imposed if vehicles are stored in rooms or prohibited areas.

5.7 Information on storage locations, storage schedules, and storage opening dates can be obtained from the respective residential college offices.

6.0 Key Collection for Semester II, Session 2025/2026

6.1 The key collection schedule is as follows:

Date	Time	Note
14 March 2026 (Saturday)	8:30 AM – 1:00 PM 2:00 PM – 4:30 PM	Additional daily charges will be imposed
15 March 2026 (Sunday)	8:30 AM – 1:00 PM 2:00 PM – 4:30 PM	One (1) semester fee will be imposed

6.2 Students who are unable to return to campus on the dates stated in Clause 6.1 due to the Hari Raya Aidilfitri festive week are allowed to collect their room keys on **28 and 29 March 2026 (Saturday and Sunday)**, from 8:30 AM to 4:30 PM.

6.3 Students who do not intend to stay in the residential college must submit a cancellation notice. Failure to do so and failure to check in by **3 April 2026** will result in cancellation of placement and charges for fourteen (14) working days at the daily rate, together with a service charge of RM50.00.

6.4 Storage facilities will be opened starting **14 March 2026**. Students may contact their respective college offices for the storage opening schedule.

7.0 Closure of Residential College Blocks for Upgrading Works

7.1 Blocks **L04 and L05, Kolej Tun Hussein Onn**, will be closed starting Semester II, Session 2025/2026 to facilitate upgrading works.

7.2 Students residing in the affected blocks are required to vacate their rooms as stated in Clause 2.1. Students who wish to continue residing in a residential college other than Blocks L04 and L05 may submit a placement application as stated in Clause 3.2.

7.3 Upgrading works previously scheduled for Blocks MA1, MA4, and MA6, Kolej Tun Dr. Ismail, in Semester II, Session 2025/2026 have been postponed. Accordingly, students residing in these blocks are allowed to continue staying in their respective blocks for Semester II, Session 2025/2026.

8.0 Other Matters

8.1 All information contained in this notice is subject to amendments and changes from time to time.

8.2 The University reserves the right to remove students' belongings found in residential colleges without authorization. In addition to rental charges and fines, disciplinary action may be taken against students who fail to vacate their rooms when instructed to do so by an authorized University representative.

8.3 Students residing in residential colleges are subject to the Universities and University Colleges Act 1971, the UTM Student Discipline Rules 1999, and all regulations issued by the University.

Thank you.

“MALAYSIA MADANI”

“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”

I, who uphold the trust,



(YULIE NURAFNIE BINTI ABD MAJID)

Head of Residence Unit
Service Section
Asset Management Division
Department of Deputy Vice-Chancellor (Development)
UTM Johor Bahru

s.k - Deputy Vice-Chancellor (Development)
- Deputy Vice-Chancellor (Student Affairs)
- Deputy Vice-Chancellor (Academic & International)
- Director of Security Division

RESIDENTIAL COLLEGE CONTACT INFORMATION

No.	College	Email	Contact Number
1.	Kolej Rahman Putra (KRP)	krp@utm.my	07-5333242
2.	Kolej Tun Fatimah (KTF)	ktf@utm.my	07-5333255
3.	Kolej Tun Razak (KTR)	ktr@utm.my	07-5333542
4.	Kolej Tun Hussein Onn (KTHO)	ktho@utm.my	07-5332593
5.	Kolej Tun Dr Ismail (KTDI)	ktdi@utm.my	07-5333951
6.	Kolej Tuanku Canselor (KTC)	ktc@utm.my	07-5335658
7.	Kolej Perdana (KP)	pejabatkolejperdana@utm.my	07-5333609
8.	Kolej 9&10 (K9&10)	kolej910@utm.my	07-5335008
9.	Kolej Datin Seri Endon (KDSE)	kdse@utm.my	07-5333702
10.	Kolej Dato Onn Jaafar (KDOJ)	kdoj@utm.my	07-5333708
11.	Perumahan Pelajar Berkeluarga UTM (PPBU)	ufhkolejperdana@utm.my	07-5336614

Appendix 2

ROOM RATES AND COLLEGE OFFERED FOR SEMESTER II SESSION 2025/2026

College	Gender	Room Type	Room Rate/Day		
			Local	International	IDP UTMSPACE
Kolej Rahman Putra (KRP)	Male	Single with Attached Bathroom	RM8.00	RM20.00	RM20.00
	Male and female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tun Fatimah (KTF)	Female	Single Executive	RM30.00	RM30.00	RM30.00
		Single with Attached Bathroom	RM8.00	RM20.00	RM20.00
		Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tun Razak (KTR)	Male	Single with Attached Bathroom	RM8.00	RM20.00	RM20.00
	Male and female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Tuanku Canselor (KTC)	Male and female	Single	RM6.00	RM15.00	RM12.00
		Double	RM4.00	RM12.00	RM8.00
Kolej Perdana (KP)	Female	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00
Kolej 9 & 10 (K9&10)	Male and female	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00
Kolej Datin Seri Endon (KDSE)	Male and female	Single	RM 6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00
Kolej Dato Onn Jaafar (KDOJ)	Male and female	Single	RM6.00	RM12.00	RM12.00
		Double	RM4.00	RM10.00	RM8.00